Bullying/Harassment Incident Report Form

Oklahoma School Security Act (70 O.S. § 24-100.3) requires each district to "…adopt a policy for the control and discipline of all children attending public school in that district, and for the investigation of reported incidents of harassment, intimidation, bullying, or threatening behavior." This report form will assist districts in collecting reported incidents of such behavior.

Reporting Person Information (optional)

Name:_____ Relationship: _____

Telephone:_____ E-Mail: _____

Incident Details

School Site: _____

Date:_____ Time:_____ Room/Location: _____

Student Affected:

_____ Grade: _____ Class: _____

Student(s) Initiating Bullying/Harassment:

_____ Grade: _____ Class: _____

_____ Grade:_____ Class: _____

Witness: _____

Witness: _____

Type of Alleged Harassment

□ Racial □ Sexual □ Religious □ Other_____

If you checked any item above and you are not getting help from the district, contact the US Department of Education's Office of Civil Rights to file a complaint.

□Yes, this is a repeated offence. □ No, this is a one-time incident.

Check all spaces below that apply. Inappropriate behaviors include:

□ Gesture, written, or verbal expression	□ Verbal fight □ Written or verbal threat □ Written note □ Written or verbal rumors □ Seclusion □ Embarrassing the student □ Other: _____
□ Physical Act	□ Physical fight □ Physical injuries □ Other: _____